

2024 BUDGET FORM

Please list all the expenses you expect. You may add lines to this table and add categories as needed. The examples given may be different from your actual needs – edit as needed.

Expenses (example)

ORGANIZATION:		EVENT NAME:
Item	Description	Cost
Food		\$
Drink		
Rentals	(such as table, chairs, tents)	
Audiovisual	(such as speaker, screen, microphones)	
Staff		
Performers		
Volunteers		
Permits		
Supplies		
Uniforms	(such as hats, t-shirts, aprons)	
Marketing	(such as posters, social media ads)	
<i>(Add rows as needed)</i>		
TOTAL		\$

Revenue

Item	Description	Cost
Sales of items		\$

Vendor fees		
SSL Arts Council grant	(your funding request)	
Other fundraising	(such as sponsors, grants)	
Donations		
<i>(Add rows as needed)</i>		
TOTAL		\$